



# The Academy of Veterinary Technicians in Diagnostic Imaging

## Job Posting Information Form

Hospital / Facility:

Address:

Phone #:  Contact person:

Email:

Position Available:

Hours:

Description of position: *(include experience and skills requested, describe duties, wages, hours, etc.)*

Posting start date:

**Job Opportunity Ad ~ \$25.00/listing**

All job posts will be held for 90 days, at which time it will be removed. If further posting is necessary, please resubmit your Job Posting Information Form.

Job Posting Submission Instructions:

1. Download form and complete the posting form. If you have a document you'd like to submit with this form, write "see supplemental document" in the "Description of Position" section. Save this form as a .pdf.
2. Pay for your Job Posting Ad via the PayPal button below. Save your receipt to submit it with this form as proof of payment.
3. Open your completed and saved .pdf Job Posting Form and *click* on the "Submit Job Posting Form Here". When clicked, it will open up your computer's email (depending on your computer email setup, it will either open up an email account via a web browser like Gmail or it will open up a Mail Application like Outlook or Mail right on the computer). A new email composition window will appear with the "To" field preset to send to: [vtsondiagnosticimaging@gmail.com](mailto:vtsondiagnosticimaging@gmail.com).
4. Attach the saved VTS-DI Job Posting .pdf form, PayPal receipt, as well as additional attachments as needed (e.i, ob posting from their institution).

**Submit Job Posting  
Form Here**

